



BOARD OF TRUSTEES VOTING
May 18, 2017, 6:30 PM –
MINUTES

Board Attendees:

Kent Smith - President, Eva Swymelar - Vice President, Kent Wenger - Treasurer,
Daniel Rufo - Secretary, Anthony Bragoli, Kathleen Drennan, Michael Gahr, Shawn Glick, Monica Reynolds, Martha Stephens

School Attendees:

Christine Herman, Michelle Boyd, Harold Smith, Craig Gibson, Carol Schaeffer, Diane Hope,

Public Attendees:

Erin DeWolf, Suzann Shreck, Natalie Hernandez

Not Present:

Gina Guarino-Buli, Peggy LaGarde, Minal Kapasi, David Cosme Jr.,

1. Kent Smith called the meeting to order at 6:30PM
2. Opening statements
 - a. None
3. Review & accept minutes from, April 20, 2017 voting meeting.
 - a. A. Bragoli made a motion to accept the minutes and K. Drennan seconded. The motion was approved.
4. Update from Student Representatives, (5 minutes)
 - a. None
5. Committees Meeting updates–Committee Chairs
 - a. Finance Committee – Kent Wenger, (5 minutes)
 - i. Did not have meeting – Budget for approval at next meeting
 - b. Curriculum Committee – Dan Rufo, (5 minutes)
 - i. New ELA Curriculum - presentation was made on Pearson Reading
 - ii. Technology Task Force - presentation was made on One to One Program
 - c. Development Committee – Dan Rufo, (5 minutes)
 - i. Report was in Google Drive
6. Business Manager’s report - Carol Schaeffer (5 minutes)
 - a. Approve Business Manager’s monthly report



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- b. Budget presentation for next meeting. Carol will be making minor changes due to updated outside financial information and will resubmit it next week for review prior to June Meeting.
 - i. A. Bragoli made a motion to accept the report and K. Wenger seconded. The motion was approved.
 - c. Staff roster as updated by Business Manager
 - i. No changes
7. CEO's report – 5 minutes
- a. Student Achievement Board Report – David Cosme (10 minutes)
 - i. Report was submitted through Google Drive
 - ii. David requested that any questions be emailed to him as he was Administrator on Duty at the Upper School Choir/Band Concert
8. Principals' reports, (5 minutes each)
- a. Priority II Presentation
 - i. Christine Herman
 - 1. LET Evaluation
 - 2. Master Teacher designation
 - 3. Looking to implement MTSS period during day for 2017/18 instead of pulling students from Fine Arts
 - 4. Extension Activities – Technology/Study Skills
 - 5. Boost Higher level questioning
 - 6. Work scrutiny – to minimize any grading inconsistencies
 - 7. Looking at new Morning Meeting program - "Suite 360"
 - ii. Michelle Boyd
 - 1. LET Evaluation
 - 2. Master Teacher program – differentiating observations, collaboration amongst teachers
 - 3. Work Scrutiny – too many inconsistencies in commenting in gradebooks
 - 4. Looking for opportunities to have more grading options
 - 5. Student Voice
 - iii. Harold Smith
 - 1. Reviewing the "100% Chart" and discipline process – Stop excluding students from school (potentially In School Suspension/Extended Day)
 - 2. Review of the Demerits System to fit in with potential ISS
 - b. Graduation Awards –
 - i. Kent W. and Dan R. volunteered. Third award will be offered to Board members not in attendance.
9. OLD BUSINESS
- a. Update on Bus Loop exit relocation – William Stubanas



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- i. Bill was not available – he sent information, which Kent shared concerning PECO pole relocation
 - b. Update on Building and Grounds Issues – Kent Smith/Diane Hope
 - i. Site Plan Submission to borough was made
 - ii. Borough Engineer had 17 comments requiring additional information or changes Majority can be complied with but a few are complex and not within the school’s control.
 - iii. PECO will move pole shortly; Comcast and Verizon will follow
 - iv. Bus Loop modification has an anticipated start date of June 19, 2017
 - v. Playground has an anticipated construction start of July 1, 2017 dependent upon receiving permit from Borough
 - c. Third Reading of the following policies
 - i. Meal Charging and Food Service Fee Collection
 - ii. 626 Federal Fiscal Compliance
 - iii. 626.1 Travel Reimbursement Federal Programs
 1. A. Bragoli made a motion to accept the policies; S. Glick seconded. The motion was approved.
10. NEW BUSINESS – None
11. Public Comment –
- a. Parents in attendance voiced concerns about the Playground and questioned whether currently, or in the past could have assisted in the effort by making their concerns known to the Borough at any public meetings. They also questioned a perception that there has been a lack of communication. Board members provided additional comments concerning the complexity of the process to date.
12. M. Summers made a motion to adjourn the meeting and M. Gahr seconded.
- a. The Meeting was adjourned at 8:05PM
13. Executive Session – was not needed

Respectfully submitted by Dan Rufo, Secretary